

US Federal Agency eTravel Migration Plan

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ETS MIGRATION STRUCTURE

Roles and Responsibilities

Executive Sponsor
Federal Migration Team
Migration Manager
Federal Contracting Officer
Federal Travel Manager*
Federal TMC*
Technical/Integration Lead
Business Process Reengineering
(BPR) Lead
Change Management Lead
Security Lead
Superusers Lead
Testing Liaison
Help Desk Lead
Superusers Group

ETS MIGRATION PROCESS

Planning Phase

Allocation of Federal Resources
Vendor Selection
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Financial Management
Information Management

Business Process Reengineering (BPR)

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Training

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Training Development/Preparation

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**These two positions currently are not included in a Migration Plan. SGTP strongly recommends they be included in all team activities.*